

Planned Giving How to: A Codicil to Your Existing Will

Leaving a legacy by designating a gift to ERUUF or the Foundation in your will can be simple. If you already have a will in place, consider creating a codicil. You don't need an attorney to create a codicil, although it is always good to consult with one.

What is a codicil?

A codicil is a simple supplement that changes an existing will, often used to add a bequest to a charity. A codicil is a legal document which allows you to add a provision to an existing will, without the need to prepare and execute an entirely new will.

Below is a Sample Codicil to include ERUUF and/or the Foundation in your estate plans.

How can you use this Sample Codicil?

If you have an attorney: Use this sample form as a guide to provide your attorney correct information, simplifying the process.

If you do not have an attorney: Start the process by locating your original will, which will provide necessary information, including the date your will was executed. Your original will should also indicate the proper procedure for signing and witnessing a codicil, as wills and codicils are generally handled in the same manner.

If you do not have a will: This Sample Codicil is not a will - it's an addition to a will. You can use the language within the sample codicil to include a gift to ERUUF when you do create a will.

Visit [Planned Giving How to: Bequest in Your Will or Living Trust](#)

Sample Codicil

The following is a sample codicil only, not an entire will. A codicil is legal document which allows you to add a provision to an existing will.

CODICIL TO THE LAST WILL AND TESTAMENT OF _____ (Your Name)

I, _____ (your name) _____, a resident of _____ (city/county) _____, _____ (state) _____, being of sound mind, do hereby make, publish and declare this to be my codicil to my Last Will and Testament, dated _____, _____.

I give _____ [\$ amount, description of property, or % of estate] to the _____ [Eno River Unitarian Universalist Fellowship OR Eno River Fellowship Foundation], a North Carolina

charitable organization located at 4907 Garrett Road, Durham, NC 27707,
Tax ID # _____ to be used as directed in the ERUUF Gift Acceptance Policy. Gifts to the
Foundation shall be directed to the Foundation Fund(s) as indicated in my Planned Giving Intent
Form on file.

In all other respects, I hereby ratify and confirm my said Last Will and Testament.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this Codicil on this ____ day of
_____, 20__.

_____ (your signature)

*[The following language is based upon law in North Carolina, and many states, requiring two
witnesses and a notary public. Please note that you should initial the bottom of each page.]*

We, the undersigned, do hereby certify that the Testator has signed, sealed, acknowledged and
declared the foregoing as and for a Codicil to his/her Last Will, in the presence of us, two
competent witnesses, all present together at the same time, who, in his/her presence and at
his/her request, and in the presence of each other, have hereunto subscribed our names as
attesting witnesses on the day and year above written.

(place your initials here) _____

_____ (Witness #1 signs here) _____ residing at _____

_____ (Witness #2 signs here) _____ residing at _____

STATE OF NORTH CAROLINA
CITY/COUNTY OF _____

Before me, on this day, personally appeared _____ (your name) _____,
_____ (Witness #1 name) _____ and _____ (Witness #2 name) _____,
known to me to be the Testator and the witnesses, respectively, whose names are signed to the
attached or foregoing instrument and, all of these persons being by me first duly sworn,
_____ (your name) _____, the Testator, declared to me and to the witnesses in my
presence that said instrument is a Codicil to his/her Last Will and Testament and that he/she
had willingly signed it in the presence of said witnesses as his/her free and voluntary act for the
purposes herein expressed, that said witnesses stated before me that the foregoing Codicil was
executed and acknowledged by the Testator as a Codicil to his/her Last Will and Testament in
the presence of said witnesses who in his/her presence and at his/her request and in the
presence of each other, did subscribe their names thereto as attesting witnesses on the day of

the date of said Codicil and that the Testator, at the time of the execution of said Codicil, was over the age of eighteen (18) years and of sound and disposing mind and memory.

_____ Testator (your signature)
_____ (Witness #1 signature)
_____ (Witness #2 signature)

Sworn and acknowledged before me by ___(your name)_____, the Testator, personally known to me (or proved to me on the basis of satisfactory evidence) and _____(Witness #1 name) _____ and _____(Witness #2 name) _____, the witnesses, this _____ day of _____, 20__.

(SEAL) _____

NOTARY PUBLIC

My commission expires: _____

(place your initials here) _____

For more information, visit:

[Choosing How Your Legacy Gift is Used](#)
[Way of Giving](#)

Or contact the Planned Giving Team

plannedgiving@eruuf.org